



MINUTES

**CITY OF SCOTTSDALE FIRE LOCAL BOARD OF THE
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)
REGULAR MEETING
10:00 a.m., Thursday, August 16, 2012
Police and Fire Department Headquarters—Operations Room
8401 E. Indian School Road
Scottsdale, Arizona 85251**

PRESENT: Todd Cavner, Elected Member
Velicia McMillan Humes, Citizen Member/Merit Head
Steve Springborn, Elected Member

ABSENT: Jeffrey Burg, Citizen Member
Jack Cross, Chairman/Mayoral Designee

STAFF: Ken Nemec
Chanda Washington

OTHERS: Hannah Auckland, Esq.

Call to order

Board Member Springborn called the meeting to order at 10:18 a.m. He stated that the first order of business was the acknowledgement of Chairman Cross and Board Member Burg's excused absences.

Board Member Springborn recommended that the Board make a motion appointing a Board Member to act as Chairman Cross' alternate for today's meeting.

BOARD MEMBER SPRINGBORN MOVED TO APPROVE THE APPOINTMENT OF HIMSELF AS ACTING CHAIRPERSON FOR THE AUGUST 16, 2012 PSPRS FIRE BOARD MEETING. BOARD MEMBER MCMILLAN HUMES SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). CHAIRMAN CROSS AND BOARD MEMBER BURG WERE ABSENT.

Roll call

A formal roll call confirmed the members present as stated above.

Possible Executive Session

Executive Session may occur at any time during this meeting.

1. Report on recently completed PSPRS Fire Local Board Elections

Mr. Nemec reported that they recently held PSPRS Fire Local Board Elections wherein Board Member Cagner was reelected for another four year term and Board Member Springborn was reelected for a ~~two~~ two-year term. Both reelections become effective as of today's meeting.

In response to Board Member McMillan Humes' inquiry regarding whether future elections would have to occur before August, Mr. Nemec confirmed that the elections would have to occur by the end of June in order for the Board members to be seated by August of 2014 and 2016.

Board Member Springborn recommended that future elections be scheduled to occur at the beginning of June in order to allow new members time to review the rules, procedures, and policies.

2. Review and approval of meeting minutes—July 19, 2012

BOARD MEMBER MCMILLAN HUMES MOVED TO APPROVE THE REGULAR MEETING MINUTES OF THE JULY 19, 2012 PSPRS FIRE LOCAL BOARD MEETING AS PRESENTED. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). CHAIRMAN CROSS AND BOARD MEMBER BURG WERE ABSENT.

3. Discussion and Vote on the Normal Retirement Application of Fire Chief Garret Olson

Ms. Washington reported that Fire Chief Garret Olson has applied for a normal retirement to become effective on August 17, 2012. She stated that he would be retiring with a total of 23.873 years of service, which was a culmination of his 16.193 years of prior service in addition to his current 7.68 years of service.

Ms. Washington stated that all of the Applicant's paperwork was in order and the pension check associated with this retirement application was \$6,546.94.

BOARD MEMBER CAVNER MOVED TO APPROVE FIRE CHIEF GARRET OLSON'S NORMAL RETIREMENT APPLICATION, EFFECTIVE AUGUST 17, 2012 SUBJECT TO FINAL PAYROLL CALCULATIONS AND QUALIFIED DOMESTIC

RELATIONS ORDERS. THE MONTHLY PENSION ASSOCIATED WITH THIS APPLICATION IS \$6,546.94 TO BEGIN ON OR ABOUT SEPTEMBER 30, 2012, BOARD MEMBER MCMILLAN HUMES SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). CHAIRMAN CROSS AND BOARD MEMBER BURG WERE ABSENT.

Board Member Springborn commented that Chief Olson's retirement pension to be paid out of the PSPRS would most likely exceed his transfers from the Mesa Fire Department fairly quickly. He requested that staff provide the Board with an update on the total amount of funds transferred from Mesa.

4. Discussion and vote to change the effective date of Firefighter Dart F. Craytor's Accidental Disability Retirement from June 1, 2012 to April 1, 2012

Mr. Nemec reported that as a result of the Board's July 19, 2012 discussion regarding the effective dates of approved retirement applications, staff and Public Safety went back to 2005 and reviewed approved retirement cases in order to locate any cases in which retirement benefits began too late. -

He stated that they discovered that Firefighter Dart F. Craytor's retirement effective date needs to be changed to the first day of the month following the submission of his application and the date he terminated employment.

Ms. Washington pointed out that Firefighter Craytor would be informed about this change as well as the forthcoming check, once the Board votes to change the retirement effective date.

BOARD MEMBER CAVNER MOVED TO APPROVE CHANGING THE EFFECTIVE DATE OF FIREFIGHTER DART F. CRAYTOR'S ACCIDENTAL DISABILITY RETIREMENT FROM JUNE 1, 2012 TO APRIL 1, 2012. BOARD MEMBER MCMILLAN HUMES SECONDED THE MOTION, WHICH CARRIED BY A VOTE OF THREE (3) TO ZERO (0). CHAIRMAN CROSS AND BOARD MEMBER BURG WERE ABSENT.

Board Member Springborn expressed his appreciation of staff's proactive actions regarding updating the retirement effective dates. He requested that staff provide the Board with an update on whether Firefighter Bowman, Firefighter Levenda, and Firefighter Angulo's retirement effective dates were correct.

Ms. Washington recalled that Firefighter Angulo's case was a request for survivor benefits which were approved by the Board and became effective on the date he passed away.

She explained that Firefighter Dart's termination date occurred prior to the Board's vote, noting that Firefighter's Bowman and Levenda's retirements dates were the first of the month following the Board's votes.

Mr. Nemec agreed to review the firefighters' paperwork in order to confirm that the effective dates are correct.

5. Report to the Board on recently completed transfers of prior service credits, if any

Ms. Washington reported that in May 2012 Jan Collins transferred 3.518 years of service from Rural Metro over to Public Safety, using three funding methods in the amounts of \$49,107.61, \$.07, and \$16,606,666 to purchase the years of service. Upon completion of the transfer Ms. Collins had 10.36 years of service.

Ms. Washington reported that in May 2012 Michael Thompson transferred 1.448 years of service from Lake Havasu City Fire Department over to Public Safety. She explained that \$1,090.72 was transferred from the Lake Havasu City employer in addition to \$5,085.28 being transferred from within the PSPRS to pay for the years of service.

Board Member Springborn recommended that staff research why the Lake Havasu City employer contribution was so low compared to the employee's contribution.

Ms. Washington pointed out that the figures for this service credit transfer were sent to staff in an email from Public Safety. She agreed to confirm that the figures were correct.

In response to Board Member Springborn's inquiry regarding whether the employer's contribution should be 100% of what the employee put in during their prior service, Ms. Auckland stated that it would depend upon Lake Havasu City's liabilities.

Ms. Washington suggested reviewing Firefighter Dustin Preston's figures, noting that he had 6.192 years of service. She stated that the employer contribution does not always equal the same as the employee contribution,.

Board Member Springborn reiterated that he would like staff to confirm that the prior service credit transfer figures were correct as well as the method for calculating those service credit transfers.

6. Board suggestions for upcoming agenda items

Board Member Springborn confirmed that there were no Board suggestions for upcoming agenda items.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 10:39 a.m.

Respectfully Submitted by:

REVIEWED BY:

Ken Nemec

Jack Cross

PSPRS Fire Local Board Secretary

PSPRS Chairman/Mayoral Designee